



**MOAMA
ANGLICAN
GRAMMAR**

YEAR 9 and 10 ASSESSMENT GUIDE

2020

YEAR 9 AND 10 ASSESSMENT GUIDE

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This document is intended as a guide to Year 9 & 10 Assessment for students and parents.

1. INTRODUCTION

This booklet summarises the requirements and expectations for Year 9 and 10. It includes: Rules and Regulations School Policies and Procedures Plans for Assessment in all Subjects for Year 9 and 10 as well as the assessment schedule for all subjects in Years 9 and 10.

2. YEAR 9 AND 10 RULES

The NSW Education Standards Authority (NESA) is responsible for setting all regulations for completion of Stage 5.

Students must:

- attend an accredited school or School
- complete four years of secondary education
- follow and complete an approved pattern of study
- meet all NESA requirements

3. SUBJECTS

3.1. Course Requirements

NESA requirements outline the following pattern of study for students in Stage 4 and 5 (Years 7-10):

- English in each of Years 7-10
- Mathematics in each of Years 7-10
- Science in each of Years 7-10
- Human Society and its Environment in each of Years 7-10, including:
 - Australian History
 - Australian Geography
- Personal Development, Health and Physical Education in each of Years 7-10
- Creative Arts including:
 - Music
 - Visual Arts
- A Language other than English for at least one year
- Technology and Applied Science, including use of computers

3.2. Additional Courses

Other subjects (such as RVE and electives) studied by our students are in addition to these minimum requirements and are recorded on SEQTA and their School Reports.

3.3. Attendance

Students must maintain satisfactory attendance (typically, at least 85%) to make sure that courses are completed and all course requirements are met. Attendance must continue until the last day for Year 10.

3.4 Course Completion

For each course, a student will be considered to have satisfactorily completed a course if, in the principal's view, there is sufficient evidence that the student has:

- followed the course specified by NESA

- applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school; and
- achieved some or all of the course outcomes

The School is required to certify that students have satisfied these expectations.

3.5. Non-Completion ('N' Determinations)

A student who fails to meet the requirements in any course can receive an 'N' for that course, to indicate non-completion of a course. The 'N' is recorded instead of a Grade.

Prior to an 'N' being awarded the student and the parent/guardian will be given written warnings. These warnings will be early enough for the student to correct the problem and meet course requirements.

An 'N' determination can lead to a student not being eligible for the completion of Stage 5 and entering Stage 6 (Year 11).

3.6. Assessment Plan

Each student's achievement in each course will be measured through formal assessment. This assessment will determine what a student knows, understands and is able to do. There will be a variety of assessment tasks in each course.

The plans for formal assessment are provided on SEQTA as well as in the Assessment Schedule given to students at the start of Term 1. This Assessment Schedule is also available on the School's website. Students and parents should be aware of upcoming assessment tasks and ensure that appointments, sporting trips or holidays are not booked during a scheduled assessment task.

4. ASSESSMENT POLICY

4.1 Submission of Tasks

4.1.1 The assessments listed on the Assessment Schedule will contribute to both the Final grades and the achievement reported in the School reports and on SEQTA.

4.1.2. Each student is expected to personally complete the assessment tasks listed as well as all the other assessments which teachers may use to determine student progress.

4.1.3 Written notification of assessment will be at least three weeks for a Major Research Assignment and for all other assessments at least two School weeks. Written notification will include notification date; description of the task; outcomes that are being assessed, what students are expected to do for the task; the due date and where the task is to be handed in.

4.1.4. Hand-in tasks that are done on computer will generally be uploaded onto SEQTA rather than a hard copy handed in to the teacher.

5. YEAR 9 AND 10 INFORMATION

5.1 Change of Date for an Assessment/ Extensions/ Lateness in Submitting a Task

Change of Date

5.1.1. Written notification for a change of date will be given to all students in a class/course that is authorised by the Head of Teaching and Learning.

Extensions

5.1.2. Extensions of time may be granted only in exceptional circumstances. Students are not to consider that extensions of time will be granted automatically for assessment tasks.

5.1.3. Written approval must be obtained in advance (more than two days) by filling out an application for extension form.

5.1.4. Final approval for extensions will be given by the Head of Faculty in consultation with the Head of Teaching and Learning. Classroom teachers are unable to give extensions on Summative Assessment Tasks.

5.1.5. Students on 'Approved Leave' will still be required to complete all assessment tasks by the due date unless prior approval is granted for an extension for each task.

Missed Assessment Tasks

5.1.6. The parents/guardians of a student who is away on the day of an in-class assessment task (including examinations) should contact the School by 9.00am to let the Head of Faculty know they will be missing the task.

5.1.7. Generally, in-class assessment tasks can only be missed for exceptional circumstances.

5.1.8. The student must speak to the Head of Faculty or the Head of Teaching and Learning immediately on their return to School. Failure to speak to the Head of Faculty or Head of Teaching and Learning can result in a zero mark being awarded for the task.

5.1.9. The Head of Teaching and Learning, in consultation with the Head of Faculty, will determine alternative arrangements and penalties for any missed assessment task.

5.1.10. Independent documentary evidence, including a medical certificate, should be supplied to the School. A note from a parent/guardian may not be sufficient reasons to explain being absent from an assessment task.

5.1.11. Being away from School for a sporting trip or holiday is not considered to be exceptional circumstances by NESAs.

Hand- In Tasks

5.1.12. A student who is away on the day of a hand-in task is still expected to upload their task onto SEQTA. A penalty for late submission may apply for any students who fail to upload a task electronically.

Unapproved late submission

5.1.10. Unless approval has been sought and granted by the School, all students must complete all assessment tasks on the specified due date.

5.1.11. There will be a penalty for unapproved late submission. This penalty will be 20% for each day (counting one day for weekends). After 3 days the student will receive a zero mark. Failure to submit or complete work is 'non-completion' and may lead to an 'N (non-award)'.

Missed In-Class Assessment

This section is to be read in conjunction with 5.2 Misadventure/Illness

5.1.13. There may be a penalty applied immediately for missing an in-class assessment, especially when a student has a history of 'task avoidance'.

5.1.14. If the student can not show that missing a task was due to 'exceptional circumstances', a penalty of 20% will be applied to their overall mark on the in-class assessment task.

5.1.15. Failing to complete the task on a second occasion will result in a zero mark being awarded for the task. The student will still have to complete the task at a later date to ensure they have satisfied course outcomes.

5.2. Misadventure/Illness

5.2.1. If it is not possible to submit an assessment on the due day or do an in-class assessment task including an examination (as may be the case with sudden illness where there is a need to go to the doctor immediately) the School Office must be informed no later than 8.30a.m. on the set day and the Head of Teaching and Learning will determine alternative arrangements with the Head of Faculty.

5.2.2. School students can apply for Misadventure/Illness to be considered as impacting upon their performance on internal assessment tasks. Any student who wishes to apply for illness/Misadventure should go directly to the Head of Teaching and Learning to begin the process. The decision by the Head of Teaching and Learning will be made in consultation with the Head of Faculty and be based on the nature of the task and professional judgement based on independent documentary evidence provided by the student. Misadventure/illness is an event immediately prior to or during an assessment that is beyond the student's control and which allegedly affected the student's performance on that assessment.

5.2.3. Determination for Misadventure will be made by the Head of Teaching and Learning and will take into consideration the documentation provided by the student. If the Misadventure applications appears to disadvantage other students and appears unreasonable then the application may not be approved.

5.2.4. Even if a student applies for Misadventure, they are still encouraged to complete their assessment task by the due date.

5.2.5. If the student's application for Misadventure is approved then the following may occur:

5.2.5.i. a resubmission of the task may be allowed

5.2.5.ii. an extension may be granted

5.2.5.iii. a higher moderated mark may be awarded

5.2.5.iv. a mark from a 'like-task' may be used

Typically to ensure course outcomes are successfully completed, students will be allowed to resubmit the task.

5.3. Malpractice/Plagiarism, Non-Completion, Zero Marks for a Task

5.3.1. Academic malpractice is a serious breach of rules and can result in a zero mark being awarded.

5.3.2. The Head of Faculty will investigate Malpractice on a task who will advise the Head of Teaching and Learning. Parents will be contacted after the initial investigation.

5.3.3. A review panel consisting of the relevant Secondary Faculty Co-ordinator and the Head of Teaching and Learning will be convened to adjudicate on claims/accusations of malpractice or plagiarism. Proven dishonesty in an assessment task will result in a zero mark.

5.3.4. As per NESA guidelines during HSC marking, work that is not the students own work will not be marked or read for the assessment task. A mark will be awarded on the students work only.

5.3.5. The consequence of cheating or plagiarism will be a loss of 20% to 100% of the available marks, depending on the extent of the malpractice. In the event that malpractice affects more than 50% of a submitted task, this will be considered severe malpractice and may result in a zero mark. The penalty will be determined by the Head of Teaching and Learning, and the Faculty Co-ordinator of the subject concerned.

5.3.6. If a student does not make a genuine attempt at an assessment task a zero mark will be recorded.

5.3.7 Failure to submit an assessment task on the due date because of truancy (that is unauthorised absence) will automatically result in zero marks being awarded for that task.

5.3.8. Even though zero marks may result due to lateness, students must still submit the task. Failure to submit or complete work is also grounds for an 'N' determination for that task. The School uses standard letters provided by the Education Standards Authority that inform parents about Non- Completion for a Stage 5 task.

5.4 Computer/ Printer Failure

5.4.1. Students must submit and upload their hand-in assessment tasks onto SEQTA (or as specified by the Assessment Notification). A printed hard copy of their assessment task as well as a saved soft copy must be retained for all assessment tasks by the students.

5.4.2 Computer hardware/software or printer failure will not be accepted as an excuse for late submission. When working on assessments students are advised that it is wise to have a backup computer copy of all tasks including backing up in the cloud e.g. Google Drive as well as draft printed copies.

6. FINAL GRADES

6.1.1. For each course studied the student is awarded a Grade. These Grades indicate:

- A Excellent achievement
- B High achievement
- C Substantial achievement
- D Satisfactory achievement
- E Elementary achievement

6.1.2. For each course there are detailed descriptions of what the Grades indicate in that course. These are called Course Performance Descriptors determined by NESA. In Mathematics, grades have been further differentiated to nine levels (A10, A9, B8, B7, C6, C5, D4, D3, E2)

6.1.3. In each subject the School will:

- add the weighted marks gained by each student in the listed assessment tasks
- rank the students in order of total mark

- match the student to the appropriate Course Performance Descriptor and assign the grade
- 6.1.4. The School will allocate to each student the Grades which reflect the level of achievement reached. These Grades will appear on the Record of School Achievement (ROSA) issued by NESA when the student leaves school.

STUDENT ENTRY

6.1.5. The School is responsible for completing a formal Stage 5 entry for each student. This is overseen by the Head of Teaching and Learning and the Head of Senior School.

Head of Teaching and Learning
Stuart Hughes

Overview of due dates for Year 9 Courses

Week	Term 1, 2020	Term 2, 2020	Term 3, 2020	Term 4, 2020
1	NO TASKS DUE	NO TASKS DUE	NO TASKS DUE	NO TASKS DUE
2	NO TASKS DUE	NO TASKS DUE	RVE -Everyday Theology Task	NO TASKS DUE
3	NO TASKS DUE	Justice, Money & Markets - Research Assignment	NO TASKS DUE	NO TASKS DUE
4	NO TASKS DUE	Maths - Assignment	NO TASKS DUE	Forensic Science- First-hand Investigation Psychology- Secondary Sources Research
5	NO TASKS DUE	Psychology- First-hand Investigation HSIE - History Project Industrial Tech (Timber) - Design Folio & Product Design 1	NO TASKS DUE	Visual Arts 2D - Art making/Developmental Visual Arts 3D Artmaking/Developmental Photographic and Digital Media - Making/Portfolio Industrial Tech (Timber) Design Folio & Product Design 2 Graphics - Shop Interior Design Industrial Technology (Multimedia) - Video Production Food Technology - Food Product Development Agriculture - Project & Portfolio 2

6	NO TASKS DUE	Italian - Written and listening Task Music - Composition Task Graphics - Package Design Food Technology - Trendy Food Design Project	Psychology - Task 2 Italian - Written and Spoken Task Visual Arts 2D - Critical and Historical Analysis	No tasks due
7	English - a) Persuasive Speech b) Reflection Forensic Science - Field Report	English - Analytical essay	Visual Arts 3D - Critical and Historical Analysis	Examinations: English Science PASS PD Italian Maths HSIE Justice, Money & Markets History Elective
8	Science - Secondary Sources research PASS - Bronze Medallion	Agriculture - Project & Portfolio1 Science - First-hand Investigation Industrial Technology (Multimedia) - Website Design	Maths - Assignment Music - Critical Review	Drama - Examination Music - Theory Test Examination PDHPE - Skill Performance
9	History Elective - In-Class Essay	Drama - Dramatic Form Group Performance Visual Arts 2D - Artmaking/Developmental	PASS - Journey/Practical HSIE - Geography Writing Task Drama - Australian Play Individual Performance	NO TASKS DUE
10	NO TASKS DUE	PDHPE - Informed Choices Assignment Visual Arts 3D - Artmaking/Developmental Photographic and Digital Media - Making/Portfolio	Photographic and Digital Media - Critical and Historical Analysis	NO TASKS DUE

Overview of due dates for Year 10 Courses

Week	Term 1, 2020	Term 2, 2020	Term 3, 2020	Term 4, 2020
1	NO TASKS DUE	PASS EX - Skill Development assignment	NO TASKS DUE	NO TASKS DUE
2	NO TASKS DUE	Science - Secondary Sources Research	NO TASKS DUE	NO TASKS DUE
3	NO TASKS DUE	Justice, Money & Markets - Research Assignment	NO TASKS DUE	NO TASKS DUE
4	NO TASKS DUE	NO TASKS DUE	Science - SRP Maths - Assignment	Forensic Science - First-hand Investigation Psychology - Secondary Sources Research
5	NO TASKS DUE	Psychology - First-hand Investigation Industrial Tech (Timber) Design Folio & Product Design 1 Italian - Personal recollection	Forensic Science - Report & Test	Visual Arts 2D - Art Making/ Developmental Visual Arts 3D - Artmaking/ Developmental Photographic and Digital Media - Making/Portfolio Industrial Tech (Timber) Design Folio & Product Design 2 Graphics - Shop Interior Design Industrial Technology (Multimedia) - Video Production Food Technology - Food Product Development Agriculture - Project & Portfolio

6	<p>Maths - Assignment</p>	<p>PDHPE - Sports Policy Assignment</p> <p>Music - Composition Task</p> <p>Graphics - Package Design</p> <p>Food Technology - Trendy Food Design Project</p>	<p>Italian - Film Analysis</p> <p>Visual Arts 2D - Critical and Historical Analysis</p>	<p>Examinations: HSIE History Elective Justice, Money & Markets Maths English PASS EX PDHPE Drama Italian Music - Theory Test Science</p>
7	<p>English - a) Creative b) Reflection</p> <p>Forensic Science - Field Report</p>	<p>NO TASKS DUE</p>	<p>Visual Arts 3D - Critical and Historical Analysis</p>	
8	<p>English - Speaking Task</p> <p>Italian - My life</p> <p>PASS- Bronze Medallion</p>	<p>Agriculture - Project & Portfolio1</p> <p>Drama- Dramatic Form Group Performance</p> <p>English-Analytical essay</p> <p>HSIE - History Test</p> <p>Industrial Technology (Multimedia) - Website Design</p>	<p>RVE- Research Task</p> <p>Music - Performance Task</p>	<p>PASS Ex - Practical Skills and camp</p>
9	<p>History Elective - In-Class Essay</p> <p>HSIE - Essay</p>	<p>VET Tourism - Test</p> <p>Visual Arts 2D - Artmaking/Developmental</p>	<p>English - Assignment 3</p> <p>VET Tourism Exam (Year 11 exam period)</p> <p>VET Primary Industries Exam (Year 11 Exam Period)</p>	<p>NO TASKS DUE</p>

10	NO TASKS DUE	<p>Visual Arts 3D - Artmaking/Developmental</p> <p>Photographic and Digital Media - Making/Portfolio</p>	<p>PDHPE - Practical Assessment</p> <p>Drama - Australian Play Individual Performance</p> <p>Photographic and Digital Media - Critical and Historical Analysis</p>	NO TASKS DUE
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English (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1, Week 7	Film: <u>The Truman Show</u>	(a) Persuasive speech (b) Reflection	30
2	Term 2, Week 7	Novel Study: <u>Of Mice and Men</u>	Analytical essay	30
3	Term 4 Examination period	Semester 2 Exam covering <u>Protest Poetry</u> and <u>Romeo and Juliet</u>	Written Examination	40
TOTAL				100%

HSIE (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 5	History Project	Research Project	40
2	Term 3, Week 9	Geography Writing Task	Written Assignment	35
3	Term 4, Week 8	Semester Two Examination	Written Examination	25
TOTAL				100%

Italian (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 6	Assessment 1	Written and Listening task	30
2	Term 3, Week 6	Assessment 2	Written and spoken task	30
3	Term 4, Week 7	Examination	Written examination Including listening	40
TOTAL				100%

Mathematics 5.1/5.2/5.3 (Advanced) & Mathematics 5.1/5.2 (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 4	Assignment	Written Report	35
2	Term 3, Week 8	Assignment	Written Report	35
3	Term 4, Week 8	Semester Two Examination	Written Examination	30
TOTAL				100

Music (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 6	Composition Task	Composition Assessment	35
2	Term 3, Week 8	Performance Task	Musical Performance	35
3	Term 4, Week 8	Music Examination	Theory Test	30
TOTAL				100%

PDHPE (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Ongoing Semester 2 Final Date: Term 4 Week 8	Practical	Skill Performance	60
2	Term 2, Week 7	Informed Choices	Assignment/ Workbook	20
3	Term 4, Week 7	Examination	Written Examination	20
TOTAL				100%

Religious and Values Education (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 3, Week 2	Everyday Theology Task	Written Assignment	100
TOTAL				100%

Science (Year 9)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1, Week 8	Secondary Sources Research	Written Assignment	30
2	Term 2, Week 8	First-hand Investigation	Scientific Report	35
3	Term 4, Week 7	Semester Examination	Written Examination	35
TOTAL				100%

English (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1, Week 7	Poetry: <u>The Simple Gift</u>	(a) Creative (b) Reflection	30
2	Term 2, Week 8	Shakespeare: <u>Macbeth</u>	Essay	30
3	Term 4 Examination period	Semester 2 Exam covering <u>Dystopian text study</u> and <u>The Sapphires</u>	Written Examination	40
TOTAL				100%

HSIE (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1 Week 9	Vietnam War Essay	Essay	30
2	Term 2 Week 8	History Test	Test	30
3	Term 4 Week 6	Semester Two Examination	Written Examination	40
TOTAL				100%

Italian (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 5	Assignment: Personal recollection	Written and oral task	30
2	Term 3, Week 6	Corrispondenza d'amore	Film Analysis	30
3	Term 4, Week 7	Examination	Written examination including listening	40
TOTAL				100%

Mathematics 5.1/5.2/5.3 (Advanced) & Mathematics 5.1/5.2 (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1, Week 6	Assignment	Written Report	30
2	Term 3, Week 4	Assignment	Written Report	35
3	Term 4, Week 6	Yearly Examination	Written Examination	35
TOTAL				100%

Music (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 6	Composition Task	Composition Assessment	35
2	Term 3, Week 8	Performance Task	Performance Assessment	35
3	Term 4, Week 6	Music Examination	Practical and Theory test	30
TOTAL				100%

PDHPE (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 6	In class Sports Policy Assignment	Research Assignment	20
2	Ongoing during semester 2: Due date Term 3, Week 10	Practical	Skill Performance	60
3	Semester 2 Examination Period	End-year Examination	Written examination	20
TOTAL				100%

Physical Activity & Sports Studies (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 1	Skill Development	Assignment	30
2	Ongoing up until and including Term 4, Week 8	Practical/Camp	Practical Activities	40
3	Term 4, Week 6	Examination	Written Test	30
TOTAL				100%

Religious and Values Education (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 3, Week 8	World Religions Dialogue	Research Task	100
TOTAL				100%

Science (Year 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 2	Secondary Sources Research	Written assignment	30
2	Term 3, Week 4	SRP	Student Research project	35
3	Term 4, Week 7	End of Course Examination	Written Examination	35
TOTAL				100%

Agriculture

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 8	Project and Portfolio 1	Learning Outcome Product & Portfolio	50
2	Term 4, Week 5	Project and Portfolio 2	Learning Outcome Product & Portfolio	50
TOTAL				100%

Industrial Technology (Timber) (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 5	Design Folio and Product Design 1	Folio & Product	50
2	Term 4, Week 5	Design Folio and Product Design 2	Folio & Product	50
TOTAL				100%

Drama (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 8	Dramatic Form Group Performance	Group Performance	40
2	Term 3, Week 10	Australian Play Individual Performance	Individual Performance	40
3	Term 4, Week 6	Examination	Examination	20
TOTAL				100%

Food Technology (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 6	Trendy Food Design Project	Design Project / Folio	50
2	Term 4, Week 5	Food Product Development	Design Project / Folio	50
TOTAL				100%

Forensic Science (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1, Week 7	Field Report	Field Study	50
2	Term 4, Week 4	First-hand Investigation	Scientific Report	50
TOTAL				100%

Graphics (Interior & Packaging Design – Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 6	Package Design	Design Project	50
2	Term 4, Week 5	Shop Design Interior Design	Design Project	50
TOTAL				100%

History Elective (Year 9/10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1, Week 9	History as Film	In class essay	50
2	Term 4 Week 6 (Year 10) / Week 8 (Year 9)	Semester Two Examination	Written Examination	50
TOTAL				100%

Industrial Technology (Multimedia – Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 8	Website Design	Practical & Folio Project	50
2	Term 4, Week 5	Video Production	Practical & Folio Project	50
TOTAL				100%

Justice, Money and Markets (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 3	Law & Society Research Assignment	Oral Presentation	50
2	Term 4 Week 6 (Year 10) / Week 8 (Year 9)	Semester Two Examination	Written Examination	50
TOTAL				100%

Photographic and Digital Media (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 10	Making/Portfolio	Making/Portfolio (Final Artmaking/Ongoing in class Visual Arts Process Diary preliminary Workings, Critical and Historical Studies)	50
2	Term 3, Week 10	Critical and Historical Analysis	Critical and Historical Analysis (Written short answer responses)	20
3	Term 4, Week 5	Making/Portfolio	Making/Portfolio (Final Artmaking/Ongoing in class Visual Arts Process Diary preliminary Workings)	30
TOTAL				100%

Physical Activity & Sports Studies (Year 9&10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 1, Week 8	Bronze Medallion	Practical Assessment	30
2	Term 3, Week 9	Journey Training Assignment	Assignment/Practical	40
3	Term 4, Week 6	Examination	Written Test	30
TOTAL				100%

Psychology (Year 9 &10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 5	First-hand investigation	Practical Report	50
2	Term 4, Week 4	Secondary Sources task	Written Assignment	50
TOTAL				100%

Visual Arts 1 - 2D (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 9	Artmaking/ Developmental	Artmaking /Developmental (Final Artmaking/ Ongoing in class Visual Arts Process Diary preliminary Workings, Critical and Historical Studies)	50
2	Term 3, Week 6	Critical and Historical Analysis	Critical and Historical Analysis (written short answer responses)	20
3	Term 4, Week 5	Artmaking/ Developmental	Artmaking/ Developmental (Final Artmaking/Ongoing in class Visual Arts Process Diary preliminary Workings)	30
TOTAL				100%

Visual Arts 2 - 3D (Year 9 & 10)

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 10	Artmaking/ Developmental	Artmaking/ Developmental (Final Artmaking/ Ongoing in class Visual Arts Process Diary preliminary Workings, Critical and Historical Studies)	50
2	Term 3, Week 7	Critical and Historical Analysis	Critical and Historical Analysis ((written short answer responses)	20
3	Term 4, Week 5	Artmaking/ Developmental	Artmaking/ Developmental (Final Artmaking/Ongoing in class Visual Arts Process Diary preliminary Workings)	30
TOTAL				100%

HSC VET (Vocational Education & Training)

Course Information

This is a 2 year course. The units within the HSC VET curriculum framework are competency-based. This means that a student's assessment is based on their knowledge, skills, application and attitude. Students must be able to demonstrate that they are competent in performing the task successfully based on set criteria.

The assessment does not compare students against each other. Students will be judged as either **competent** or **not yet competent** according to set criteria that students are given beforehand. If students are judged as not yet competent, their teacher will let students know how they can improve and negotiate another opportunity for them to demonstrate their competence. Students will be given a maximum of three opportunities to demonstrate competencies not yet achieved.

Students will be informed where an assessment is critical to a competency determination and must ensure that they make every effort to meet the requirements of that assessment. If an assessment is to be handed in, the same rules apply as to all other Assessment Tasks.

A Certificate of Achievement is awarded to students who meet all competencies by the end of the two year course. Students who gain competency in only some of the required competencies will receive a Statement of Attainment.

Although assessment requirements of this course are **competency based**, examinations are used to inform School reporting and to determine estimated examination marks for students at the end of their second year.

The Board of Studies requires schools/RTOs to submit an estimated examination mark for all students entered for the HSC examination. This mark is to be an estimate of likely performance in the HSC examination and will reflect each student's achievement of tasks similar to the HSC examination, such as a Trial HSC Examination. The estimated examination mark is not reported and will be taken into account only in the case of an upheld illness/misadventure appeal (Board of Studies Assessment and Reporting in VET Stage 6).

Work Placement

Work Placement in VET subjects is mandatory and is part of the student's assessment program for the course. If students do not satisfactorily complete the work placement requirement they will not have the course recognised by the Board of Studies. This might mean that students will not receive their HSC in this subject. The minimum required hours for students to complete work placement are equal to two weeks (70 hours) over the two year course. Further information for VET courses can be found in the Student VET Information Handbook.

For insurance reasons students on work placement must not be paid. Work placement will be organised by students themselves, with guidance from their teacher. Set weeks for students to complete their work placement will apply throughout the year. A copy of the school's public liability insurance which covers students and other persons against injury will be forwarded to employers by the student's teacher in the preceding weeks before work placement. A prohibited employment declaration form must be completed by all employers. The school must sight this document as stipulated in the Staff Engagement policy.

Tourism, Travel and Events - Certificate III in Tourism

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 2, Week 9	Task 1	Written Test	40
2	Term 3, Week 9 Year 11 Examination Period	Task 2	Written Examination	60
TOTAL				100%

Primary Industries - Certificate II in Agriculture

Schedule of summative assessment tasks

Task Number	Due date of task (Term / Week)	Name of task	Type of task (written test, oral presentation, written assignment, etc)	Weight (%)
1	Term 3, Weeks 9/10 Year 11 Examination Period	Examination	Written Examination	100
TOTAL				100%

Appendix 1 - A GLOSSARY OF KEY WORDS

Syllabus outcomes, objectives, performance bands and examination questions have key words that state what students are expected to be able to do. A glossary of key words has been developed to help provide a common language and consistent meaning in the setting of assessment tasks.

Using the glossary will help teachers and students understand what is expected in responses in Examinations and Assessment Tasks.

Account/Account for	State reasons for, report on. Give an account of: narrate a series of events or transactions
Analyse	Identify components and the relationship between them; draw out and relate implications
Apply	Use, utilise, employ in a particular situation
Appreciate	Make a judgement about the value of
Assess	Make a judgement of value, quality, outcomes, results or size
Calculate	Ascertain/determine from given facts, figures or information
Clarify	Make clear or plain
Classify	Arrange or include in classes/categories
Compare	Show how things are similar or different
Construct	Make; build; put together items or arguments
Contrast	Show how things are different or opposite
	Add a degree or level of accuracy, depth, knowledge and understanding, logic, questioning, reflection and quality to (analysis/evaluation)

Deduce	Draw conclusions
Define	State meaning and identify essential qualities
Demonstrate	Show by example
Describe	Provide characteristics and features
Discuss	Identify issues and provide points for and/or against
Distinguish	Recognise or note/indicate as being distinct or different from; to note differences between
Evaluate	Make a judgement based on criteria; determine the value of
Examine	Inquire into
Explain	Relate cause and effect; make the relationships between things evident; provide why and/or how
Extract	Choose relevant and/or appropriate details
Extrapolate	Infer from what is known
Identify	Recognise and name
Interpret	Draw meaning from
Investigate	Plan, inquire into and draw conclusions about
Justify	Support an argument or conclusion

Outline	Sketch in general terms; indicate the main features of
Predict	Suggest what may happen based on available information
Propose	Put forward (for example a point of view, idea, argument, suggestion) for consideration or action
Recall	Present remembered ideas, facts or experiences
Recommend	Provide reasons in favour
Recount	Retell a series of events
Summarise	Express, concisely, the relevant details
Synthesise	Putting together various elements to make a whole.